



Woking Local Strategic Partnership

MINUTES OF THE MEETING
HELD ON 24 OCTOBER 2007

Present:

Johnny Johncox	Surrey Police
Lesley Kitchen	WAVS
Peter Kleyn	Woking Chamber (In the Chair)
Ray Lee	Woking BC
Ruth Meade	Surrey CC
Ray Morgan	Woking BC
Anne Murray	Woking BC
Kathy O'Leary	Woking BC
Anna Raleigh	Surrey PCT
Carolyn Rowe	Surrey CC
Sian Sangarde Brown	WCLP
Valerie Tinney	Surrey CC, Councillor

ACTION

1. Apologies for Absence.

Apologies for absence had been received from Sean Ruth, Lynette Shanks and Sue Warren.

2. Minutes of the last meeting.

The minutes of the meeting held on 25 July 2007 were approved as a true and correct record.

The Chairman welcomed Superintendent Johnny Johncox from Surrey Police and Kathy O'Leary, Planning Strategy Manager from Woking Borough Council, to their first meeting. Johnny Johncox had taken over from Nick Dove and Kathy O'Leary had taken over the role of LSP Secretary from Dave Ward.

3 Health and Wellbeing.

3.1 NHS Fit for the Future.

The Chairman welcomed Jill King, Surrey PCT's Programme Director for NHS Fit for the Future, to the meeting for her presentation.

Jill advised that there had been an improved financial outlook for Surrey PCT. The Fit for the Future programme entailed a review of seven services: vascular, cardiology, stroke services, maternity services, children's services, renal services and emergency surgery. The principles behind the review were that the highest standards should be

insisted on and new networks of clinicians be devised to create a broader range of specialist services.

It had been decided that there would be full consultation and engagement on renal services and solely engagement for the other services.

Cllr Mrs Tinney asked regarding elderly people who might be suffering from multiple conditions. Jill King advised that the PCT would be submitting its strategic commissioning plan shortly which would deal with this area amongst others.

Following a question by Lesley Kitchen, it was noted that it was intended to review services such as orthopaedics under the Plan and that transport issues would be addressed by enabling patients to travel to Frimley or Royal Surrey for specialist care, rather than London.

Peter Kleyn stated that the Rotary conducted a Stroke Awareness Programme which had been very successful, Jill King stated that health promotion in the community was key and that awareness projects like these could be invaluable.

Following a question by Johnny Johncox on emergency surgery and A&E, it was stated that paramedics would diagnose a condition using equipment in an ambulance, which would indicate the centre which the patient would need to be taken to.

Following a question by Kathy O'Leary, Jill King stated that the case for change was being considered across all units. Trusts were developing additional theatre capacity, and the infrastructure was being considered to include issues such as car parking at sites.

The Chairman thanked Jill King for attending the meeting.

3.1a Credit Union. (item added following agenda publication)

The Chairman welcomed Steve Bonsor, WBC's Head of Resources, to the meeting for his presentation. (Copy of presentation slides attached.)

Steve Bonsor advised that this was an update on the work of the Consumer Debt and Money Management group. The group had developed a Strategy (copy attached) with four themes: Debt Advice, Financial Literacy, Benefit Advice and Establishment of a Community Finance Initiative. The focus of the presentation was on the establishment of a Credit Union and seeking the assistance of the LSP organisations to this aim.

The work on establishing a Credit Union is being undertaken in partnership with Guildford BC and a group from Leatherhead. Establishment of a credit union would serve to achieve the objectives of the strategy particularly access to low cost loans. Members investing in the Credit union would be investing in an ethical member owned

organisation and would be eligible for dividend payments on their investments.

ABCUL had completed a Feasibility Study which concluded a credit union across the three areas was feasible. On this basis they recommended the next step of a Development Study to gauge the level of commitment from the community and to prepare a detailed business case. To commence the Development phase £55,000 funding is required, of which some £30,000 has been identified. Steve Bonsor stated that LSP organisations could assist in the short term by advising of opportunities within their organisations for funding, and in the longer to consider how each organisation could provide direct or indirect support.

Peter Kleyn asked whether local companies could support the project financially and Steve advised that they could sponsor the credit union with funding and also agreed to clarify whether companies could invest, along with how much could generally be borrowed subject to agreement by the Directors.

SB

(Post meeting note: ABCUL advise that organisations cannot invest in CU and obtain a dividend as there is no insurance to cover and no one individual can be responsible for money belonging to group or organisation. These are FSA rules. The level of borrowing is related to the ability of the borrower to repay. – Steve Bonsor)

Sian Sangarde Brown advised that it would be a beneficial enterprise to provide help to those who needed it in the locality.

Steve Bonsor asked partners if they could advise him if they were interested in progressing work on the Credit Union, or have suggestions or offers of assistance, particularly for funding.

All

The Chairman thanked Steve Bonsor for attending the meeting.

3.2 Report from the Smoke Free Charter Sub Group.

The LSP received a closing report from the Smoke Free Charter Group which had been very successful and welcomed the outcomes shown in the report. It was noted that it was important to be specific about the purpose of sub-groups when established.

Ray Morgan stated that consideration could be given to the issue of smoking and drinking outside, which would depend on the terms of a premises' licence. Lesley Kitchen added that in winter people may not wish to go outside.

RL

The Chairman thanked officers for the report.

4 LSP Workshop Update.

4.1 Lakeview.

Members received a report on the outcomes achieved in Lakeview between 1996 and 2007, prepared by Mike Gordon and Andrew

Hargreaves. A revised map was tabled showing key buildings and initiatives 2004 – 2007. At the LSP workshop in July, it was suggested that organisations consider whether to support a possible project in the area.

Johnny Johncox advised that he had met with Lynette Shanks and Lakeview was considered one of the neighbourhood priorities. An action plan had been formed and it was agreed to circulate it to LSP members. Timescales were to be worked up. Ray agreed that the action plan could also be circulated to the Lakeview Working Group.

JJ

Ray Morgan stated that WBC had worked in Lakeview for the past three years with agencies to improve the quality of life for residents. He stated that highways from the County Council had been engaged early on. The Social Centre was being transferred to the Lakeview Community Action Group and the Salvation Army building was due to open shortly.

Anna Raleigh advised that the PCT had concentrated on Maybury and Sheerwater as this had been classed at a higher level of deprivation from Lakeview. However, a health visitor looked after Lakeview and dealt with local issues and their contact details would be provided to the LSP. Next year, there could be an opportunity to apply to the PCT for funding for new projects.

AR

Sian Sangarde Brown stated that the achievements in Lakeview would have been much harder without the work of Andrew Hargreaves, the Community Development Worker. The work of the Lift Up Together group was cited as an example.

Following discussion, the Chairman suggested asking the Lakeview Working Group to suggest a couple of projects for which it would like the assistance of the LSP. Ray Morgan agreed to progress this at the next meeting.

RM

Consideration was also given to mainstreaming work carried out by agencies in Maybury and Sheerwater. It was agreed that an agenda item be included on the next agenda, at which all agencies would bring to the meeting the work that was currently taking place in the area.

All

4.2 Further LSP Projects.

As agreed at the workshop, Members were given the opportunity to raise ideas for projects.

The Chairman stated that Woking Chamber had previously purchased four defibrillators for the town, some of which now needed replacement. The Chamber had offered to survey the location and condition of the equipment, and the LSP agreed to consider contributions to the project. Anna Raleigh stated there was guidance around this area and agreed to liaise with the Chamber.

PK/AR

Anna Raleigh advised that each local authority was required to have an Alcohol Strategy in place by 2008. The PCT was proposing a Big Drink

Debate be held across Surrey to consult how people tended to make use of alcohol. If this was not agreed by all authorities in Surrey, it was agreed that it would be useful for Woking. An e-questionnaire could be drawn up and could be placed on organisations' intranets and websites. Anna agreed to lead the project and would circulate the document on Alcohol Strategy.

AR

5 A Clean, Healthy and Safe Environment.

5.1 Oral Progress Report from the Town Centre Safety Group.

Ray Lee advised that a review was taking place of current work which would be brought to the next meeting. The only sub-group which had caused some difficulty was the night-time economy group, as there had been changes to the membership of licensees.

RL

6 LSP Management.

6.1 To consider any issues raised by Linked Partners.

The Chairman received a further question from the Older People's Forum in addition to the paper which had been submitted in May. It had been referred to Ian Draper, WBC's Head of Housing and Property Services, for a response to the Forum.

The Chairman expressed concern that it was not the role of the LSP to deal with the issues being raised, but that individual agencies should be approached. Following discussion, Ray Lee agreed to write a letter to the Forum suggesting that these issues be better dealt with at events such as Tune In which were held across the Borough.

RL

6.2 To receive and review the Action List.

Lesley Kitchen reported that the action on the Surrey Compact Volunteering Code was complete and could be removed.

6.3 To receive and review the Forward Programme.

Noted.

6.4 To update on the outcomes of the Surrey Strategic Partnership workshop for Chairs of all local LSPs.

The Chairman advised that at the last meeting, the structure of the proposed Assembly and Executive Committee, with a Management Board underneath, with thematic priorities had been discussed. Ray Morgan advised that the membership of the assembly and bodies underneath was to be determined. Despite being at an early stage, it presented an opportunity for Woking to feed into the Partnership. The Chairman stated that neighbouring LSP Chairmen had agreed to meet to discuss performance issues and possibly consider future joint projects.

6.5 Update on Partnership Funding.

Kathy O'Leary reported that a letter had been received from Progress through Partnership stating that funding of £6,000 had been agreed.

£2,000 would be allocated to the joint programme and the LSP was required to allocate the remaining £4,000. All funding was required to be spent by March 2008. It was agreed that training be organised for the next meeting in January on project management, followed by a discussion on issues such as defibrillators and the Big Drink Debate. It was added that WBC used Work Together software which could be used to set up projects, with usernames / passwords provided.

KO'L

The option of all partners contributing funds to a joint pot was discussed and it was stated that funds from the PCT was contributing £2,000 to the CDRP, which should be for the LSP and could be requested back. Carolyn stated that the County Council was contributing £24,000 to the CDRP, of which £2,000 could be diverted to the LSP.

The amount for each organisation to reasonably contribute was to be determined, with each agency to advise at the next meeting.

All

7. Any Other Business

Carolyn Rowe advised that a Joint Review under Every Child Matters was taking place and partners could be assessed on the work, which was being co-ordinated by Children's Services.

8. Dates of Future Meetings.

Wednesday, 23 January 2008

Wednesday, 28 May 2008

At 2.00pm in Committee Room 1 of the Civic Offices.

DDMLSP 25 October 07