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Application Status



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Client Name:	Relate West Surrey
Applicant:	Nicola Hayes-Holgate
Scheme:	Community Grants Scheme 2007/08
Purpose:	Service charge for the accommodation allocated in Provincial House
Date Received:	15/11/2006
Financial Year:	2007/08
Lead Officer:	Frank Jeffrey
Status:	Grant awarded
Meeting Date:	08/03/2007
Decision of the Council:	<p>I am pleased to advise you that the Executive supported the application on behalf of the Relate West Surrey. The Executive approved a grant of £21,533 towards the service charge of the Group's accommodation at Provincial House. The funding will be dealt with through internal transfer.</p> <p>The full resolution was as follows:</p> <ul style="list-style-type: none"> (i) a grant is awarded for 2007/08 to cover the costs of the service charge for the accommodation by the Council at Provincial House, Woking; (ii) under the three-year rolling programme, the Group to submit an annual application for funding to undertake an annual review and roll the budget forward a further year; (iii) Relate West Surrey to be advised that the award for 2008/09 will be based on the anticipated service charge for Provincial House for the year; and (iv) Relate West Surrey to be advised that the award for 2009/10 will be based on the anticipated service charge for Provincial House for the year. <p>Details of the award, together with the conditions of the support and the performance monitoring to be undertaken, are set out below. Written acceptance of the conditions, either by letter or by email, is required before any funding can be released.</p> <p>Please do not hesitate to contact me if you have any questions.</p> <p>Frank Jeffrey</p>

Principal Member Services Officer

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Condition

Reference	Description
C1	Accounts. The Organisation must submit audited accounts for the year in which the grant is made, including an income and expenditure account and balance sheet. Please note that accounts for the previous year may also be required.
C10	Performance Review. The grant falls within the Council's policy of performance review and the success of the scheme. The Organisation should keep clear, concise records as a measure of its achievements.
C12	Publicity. Where possible, the Organisation is required to publicise the support received from Woking Borough Council, including on all literature and leaflets produced.

Performance

Reference	Description
P*16	As part of the performance monitoring, Relate West Surrey to provide quarterly submission of the number of clients' counselling hours provided on an area basis.
P1	The Organisation to provide a breakdown of the users in the past quarter.
P3	The Organisation to provide a breakdown of the enquiries received during the last quarter.
P4	The Organisation to advise how the Council's support has been publicised over the last quarter.

- [Grant Applications on behalf of Relate West Surrey](#)
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